



INSURANCE COMPANY  
APPLICATION FOR MEMBERSHIP



# INSURANCE COMPANY APPLICATION FOR MEMBERSHIP IN THE FEDERAL HOME LOAN BANK OF ATLANTA

## GENERAL INSTRUCTIONS

### APPLICATION SCHEDULES

Please complete the following schedules:

- Summary Data Sheet
- Application for Membership and Purchase of Stock in the Federal Home Loan Bank of Atlanta (Schedule 1)
- Computation of FHLBank Capital Stock Requirement (Schedule 2)
- List of Board of Directors or other governing body of the Applicant (Schedule 3)
- List of Senior Officers of the Applicant (Schedule 4)
- Certification (Schedule 5)
- Residential and Long-Term Home Mortgage Loans: Assessment Worksheet (Schedule 6)

### APPLICATION EXHIBITS

Please also provide copies of the following:

- Exhibit A** Copy of most recent audited financial statements and management letter for the Applicant as prepared by a certified public accountant.
- Exhibit B** Holding Company financials for the most recent year-end.
- Exhibit C** Copy of Applicant's charter with address and bylaws.
- Exhibit D** Listing as of most recent quarter end of mortgage loans, mortgage-backed securities, and collateralized mortgage obligations.
- Exhibit E** Statement describing Applicant support for the FHLBank System's housing finance mission, in particular, steps to demonstrate community lending (e.g., purchase of first-time homebuyer loans, GNMA securities, etc.).
- Exhibit F** Summary statement of major lines of business.
- Exhibit G** Rating information, if available, from an independent third party, such as A.M. Best.
- Exhibit H** Prior to an initial advance, a legal opinion from outside legal counsel in substantially the form provided by FHLBank Atlanta must be submitted. The form of opinion will be provided early in the application process. The opinion covers routine matters raised by secured lending arrangements, including corporate authority, remedies and governmental approvals, and may be subject to standard assumptions and exceptions made in connection with such opinions.
- Exhibit I** Provide a copy of the applicant's most current regulatory or state exam.

### Delivery of the Completed Application Package

Please retain copies of all completed schedules, exhibits and supporting documents. Please send your completed membership application via overnight courier to:

Membership Applications Department  
Federal Home Loan Bank of Atlanta 1475 Peachtree Street, N.E.  
Atlanta, Georgia 30309  
Telephone: 404.888.8011

### Receipt of your Membership Application and the Membership Approval Process

FHLBank Atlanta will acknowledge receipt of your application in writing and will notify your designated or secondary contact when we have all documents needed to process your application. FHLBank Atlanta will act on your application within 60 days of the date the application is deemed to be complete.

Upon action on your application for membership, FHLBank Atlanta will call the designated or secondary contact listed on your membership application. A written decision resolution will be delivered to you within 3 business days. We will then provide you with an "approval package" with instructions on purchasing stock and executing forms needed to establish your business relationship with FHLBank Atlanta. If at any time you need an update as to the status of your application, please call 800.536.9650 Ext. 8011 or 404.888.8011.

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## HELPFUL HINTS

The following hints may help to complete the application schedules and exhibits.

### Application Schedules

**Schedule 1** Please note that the "Secretary" attesting to the signature must be a different individual than the person signing as "duly authorized representative".

**Schedule 2** Please be aware that the dollar amount of your stock purchase may change based on the following:

- A review of your calculation by FHLBank Atlanta, or
- Due to the passage of time (e.g. over successive quarters) between the date your initial calculation is submitted on Schedule 2 and the exact date of your membership stock purchase.
- When completing Schedule 2, you may wish to verify your calculation by calling Membership Applications at **800.536.9650 Ext 8011**.

**Schedule 3** A copy of the list of the Board of Directors from your annual report or any other source can be used to satisfy this requirement.

**Schedule 4** A copy of a list from any source available can satisfy this requirement.

**Schedule 5** Please call the Membership Applications Department at **800.536.9650 Ext. 8011** before describing litigation matters on this schedule.

**Schedule 6** Please note that on this schedule you can include home mortgage loans on your books as of the most recent quarter-end with an original maturity of five years or greater. For this purpose, the definition of home mortgage loans includes, among other items, loans secured by first liens on 1- to 4-family properties or multifamily properties as well as dormitories, homes for the elderly, and nursing homes.

### Application Exhibits

#### **Exhibit E: Home Financing Policy – Statement of Applicant Support for Housing Finance Mission.**

An insurance company applicant is required to describe how and why its home financing policy is consistent with the FHLBank System's housing finance mission. Please address whether, and how, you engage in one or more of the following activities (parent or holding company activities may not be included for this purpose):

- At least 1 percent of your total assets are residential mortgage loans, as reflected on Schedule 6;
- Provide insurance related to housing, including but not limited to, homeowner's insurance, title insurance, flood insurance, or mortgage insurance;
- Originate or purchase mortgages for sale or securitization, such as in a mortgage banking operation;
- Originate or purchase mortgage-related assets that reflect support to the communities in which you market your products;
- Lending activity to low- and moderate-income areas, designated disaster areas, or distressed or underserved nonmetropolitan middle-income geographies;
- Community development, support or investment activities;
- Investments in low-income housing tax credits;
- Other activities that support housing.

#### **Note to Applicant:**

The Applicant hereby authorizes FHLBank Atlanta to file in the appropriate public record(s) a Uniform Commercial Code financing statement naming the Applicant as debtor and FHLBank Atlanta as secured party and having a collateral description in substantially the following form:

*"All instruments, investment property, general intangibles, accounts and other personal property and all interests therein that are now owned or hereafter acquired by the debtor and in which a security interest has been granted under any security agreement entered into from time to time by the debtor in favor of the secured party, and any and all replacements and proceeds thereof."*

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## SUMMARY DATA SHEET FOR MEMBERSHIP APPLICATION

Name of Applicant: \_\_\_\_\_  
*(Exact name as specified in charter)*

Address: \_\_\_\_\_  
*(principal executive offices including zip code)*

Mailing Address: \_\_\_\_\_

County: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name and Title  
of Chief Executive Officer: \_\_\_\_\_

Name and Title of Primary  
Contact Person for this Application: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Title of Secondary  
Contact Person for this Application: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

NAIC code: \_\_\_\_\_

Place and Date of Incorporation: \_\_\_\_\_

1. Is Applicant's home office located in the state of charter location, and does Applicant conduct business operations from that home office?  Yes  No

2. Are at least 80 percent of Applicant's accounting books, records and ledgers maintained, located or held in the state of charter location?  Yes  No

3. Are the majority of Applicant's meetings of its board of directors and constituent committees conducted in the state of charter location?  Yes  No

4. Do the majority of Applicant's five highest paid officers have their place of employment located in the state of charter location?  Yes  No

If applicant's answer to any of the questions 1-4 above is No, please explain:

List any name changes and corresponding dates:

List all mergers/acquisitions during the past 3 year-ends (provide dates and names of institutions):

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Name of any holding companies (Both immediate and top tier):

Consolidated asset size of top tier holding company: \$ \_\_\_\_\_ as of \_\_\_\_\_

Has the Applicant ever been a member of the Federal Home Loan Bank System?  Yes  No

If so, please provide the name of the Federal Home Loan Bank(s) and all membership dates:

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**As applicable, list separately for the parent company, subsidiaries, and affiliates that are members of the Federal Home Loan Bank System.**

**Please answer the following questions if there are multiple states listed as answers on the previous page:**

What offices, if any, does the applicant maintain in the state of the charter location?

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## SCHEDULE 1

### APPLICATION FOR MEMBERSHIP AND PURCHASE OF STOCK IN THE FEDERAL HOME LOAN BANK OF ATLANTA

Date of Application: \_\_\_\_\_

The undersigned Applicant hereby applies for membership in the Federal Home Loan Bank of Atlanta (FHLBank Atlanta) and, if approved for membership, will purchase the required minimum number of shares of stock in FHLBank Atlanta, and agrees to make minimum payment for said stock purchase within 60 calendar days of approval for FHLBank Atlanta membership.

The Applicant is of the opinion that it is eligible to become a member of FHLBank Atlanta and that it is authorized to purchase and hold capital stock in, to do business with, and to maintain deposits in FHLBank Atlanta. The Applicant understands that this application must be approved by FHLBank Atlanta before becoming a member of FHLBank Atlanta. Accordingly, the Applicant agrees to promptly supplement the application with any relevant information that comes to the Applicant's attention prior to FHLBank Atlanta decision on the application and, if applicable, prior to any resolution of any appeal to the Federal Housing Finance Agency (Finance Agency).

**In submitting this application, the Applicant understands and agrees that:**

- (1) It will be advised whether or not its application for membership is approved.
- (2) If admitted to membership, Applicant will conform to all member requirements of the Federal Home Loan Bank Act, as now or hereafter amended, and to the rules and regulations thereunder applicable to Members.
- (3) In applying for and if the Applicant is admitted to membership, the Finance Agency and FHLBank Atlanta are authorized to receive any information, exam reports and other supervisory materials provided by the appropriate State or Federal regulatory authority or officer exercising supervisory authority over the Applicant and its affairs.
- (4) It will not represent itself to be a member of FHLBank Atlanta until it has received notice of approval of membership and has purchased its minimum stock requirement.

The Applicant, by its duly authorized representative, represents that such person has read this application and the requirements of 12 CFR Part 1263, and that in the opinion of such person, he or she has made such examination and investigation as is necessary (or is relying in good faith upon information received from qualified persons) to enable him or her to express an informed opinion that to the best of his or her knowledge and belief this application complies with the applicable requirements of the Federal Home Loan Bank Act and rules and regulations thereunder and that the Applicant has provided the most recent, accurate and complete information available.

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*(Exact name of Applicant as specified in charter)*

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*(Applicant's Street Address, City, State, and Zip Code)*

**Attest:** \_\_\_\_\_

*(Secretary)*

**By:** \_\_\_\_\_

*(Duly Authorized Representative)*

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*(Print Name)*

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*(Printed Name and Title)*

## SCHEDULE 2

Name of Applicant: \_\_\_\_\_  
*(Exact name as specified in charter)*

Estimated Minimum Stock Requirement as of: \_\_\_\_\_

### Values are in whole dollars

#### Membership Stock Requirement (Subclass B1)

- 1 Total Assets \_\_\_\_\_
- 2 0.09% of line 1 \_\_\_\_\_
- 3 Maximum Requirement (*Cap*) \_\_\_\_\_ 15,000,000
- 4 Membership Stock Requirement: (*Lesser of Line 2 or Line 3, round to nearest 100*)\* \_\_\_\_\_

#### Activity-Based Stock Requirement (Subclass B2)

- 5 4.25% \_\_\_\_\_ in outstanding advances \_\_\_\_\_
- 6 0.00% \_\_\_\_\_ in Acquired Member Assets (*AMA*) \_\_\_\_\_
- 7 0.00% \_\_\_\_\_ in Targeted Debt/Equity Investment \_\_\_\_\_
- 8 Total Activity-Based Stock Requirement (*Add line 5 through 7*) \_\_\_\_\_
- 9 Total Minimum Stock Requirement (*Line 4 plus 8, round to nearest 100*)\* \_\_\_\_\_  
*(Par value is \$100, therefore stock is rounded up to nearest \$100)*







## SCHEDULE 6

Name of Applicant: \_\_\_\_\_  
*(Exact name as specified in charter)*

### RESIDENTIAL AND LONG-TERM HOME MORTGAGE LOANS

#### Assessment Worksheet

Complete the table below for all residential mortgage loans and long-term home mortgage loans made or purchased by the Applicant *(include loans originated that will subsequently be sold within the secondary market and those originated through subsidiaries)*:

Original Maturity	Amount	Percentage of Total Assets <sup>1</sup>
Residential mortgage loans <sup>2</sup> less than 5-years:	\$	%
Residential mortgage loans 5 years or longer:		
Home mortgage loans <sup>3</sup> :	\$	%
Other Residential Mortgage Loans:	\$	%
Mortgage Backed Securities <sup>4</sup> :	\$	%
Total:	\$	%

Longest Residential Mortgage Term     15 year     20 year     30 year

**Other comments regarding home mortgage loan programs offered:**

<sup>1</sup> Total assets means the total assets reported on applicant's most recent regulatory financial report.

<sup>2</sup> Residential mortgage loans means any one of the following types of loans, whether or not fully amortizing: (a) home mortgage loans, as defined in footnote 3 below; (b) funded residential construction loans; (c) loans secured by manufactured housing whether or not defined by state law as secured by an interest in real property; (d) loans secured by junior liens on one-to-four family property or multifamily property;

<sup>3</sup> Home mortgage loan means (a) a loan, whether or not fully amortizing, or an interest in such a loan, which is secured by a mortgage, deed of trust, or other security agreement that creates a first lien on one of the following interests in property: (i) one-to-four family property or multifamily property, in fee simple; (ii) a leasehold on one-to-four family property or multifamily property under a lease of not less than 99 years that is renewable, or under a lease having a period of not less than 50 years to run from the date the mortgage was executed; or (iii) combination business or farm property where at least 50 percent of the total appraised value of the combined property is attributable to the residential portion of the property, where the residence constitutes an integral part of the property

<sup>4</sup> Mortgage pass-through securities representing an undivided ownership interest in (i) loans that meet the requirements of the definition of "residential mortgage loans" at the time of issuance of the security; (ii) securities representing an undivided ownership interest in loans, provided that, at the time of issuance of the security, all of the loans meet the requirements of the definition of "residential mortgage loans" above; or (iii) mortgage debt securities secured by (x) loans, provided that, at the time of issuance of the security, substantially all of the loans meet the requirements of the definition of "residential mortgage loans" above; (y) mortgage pass-through securities, as defined above; or (z) securities secured by assets, provided that, at the time of issuance of the security, all of the assets meet the requirements of the definitions of "residential mortgage loans" or "mortgage pass-through securities" above.

