

APPLICATION FOR STANDBY LETTER OF CREDIT



1475 Peachtree Street, N.E., Atlanta, GA 30309, Attention: Advances Operations, advancesoperations@fhlbatl.com

Member / FHLBank Atlanta Account Holder: _____

(The Member / FHLBank Atlanta Account Holder inserted above is referred to hereinafter as "Member" or "Applicant.")

FHLBank Atlanta Account Number: _____ Application Date: _____

Pursuant to, and subject to, the terms of an Agreement for Letter of Credit and Security Agreement now on file with Federal Home Loan Bank Atlanta ("Bank"), the undersigned applicant ("Applicant") hereby applies for an Irrevocable Standby Letter of Credit ("Letter of Credit") for its account according to the terms herein. In accordance with the policy of the Bank governing fees required by Letters of Credit, the Bank is hereby authorized to charge the Applicant's demand deposit account number at the Bank for the required fees.

The Bank is instructed to issue the Letter of Credit as follows:

1. In favor of (Beneficiary's full name and street address):

Company: _____

Contact: _____ Email Address: _____

Street Address (No P.O. Boxes): _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

2. Amount: _____ U.S. Dollars (the amount must be rounded to the nearest dollar).

3. Desired Effective Date: _____ Desired Final Expiration Date: _____

(Allow three business days for processing)

(Including all annual renewals)

Please fill in the following blank for an annually renewing Letter of Credit:

The Letter of Credit shall be automatically extended annually for an additional year from _____ (insert an initial expiration date that does not exceed one year from the Desired Effective Date above), unless notice of non-renewal is sent by the Bank to the Beneficiary and the undersigned no later than 45 business days (maximum of **45 business days** permitted without special approval)* prior to the expiry date. The Letter of Credit shall not be subject to automatic extension beyond the Final Expiration Date specified above unless amended by the Bank with the Beneficiary's consent.

Lower fees apply to one year and annually renewable Letters of Credit.^{†‡}

* Requests for more than 45 business days (which the Bank estimates to be equivalent to more than 60 calendar days) will be considered only upon submission of information documenting the necessity of such longer notice period.

† For additional details, see the Bank's Member Products and Services Guide, which can be accessed at the following link: <http://www.fhlbatl.com/docs/services/member-products-and-services-guide.pdf>.

‡ Public unit deposits are only eligible for one year or less and annually renewable Standby Letters of Credit.

4. **Partial drawing** (a drawing less than the full amount of the Letter of Credit) is permitted prohibited
(If a partial drawing is permitted but multiple drawings are prohibited, then only one drawing may be made and any unused balance of the Letter of Credit after the draw will no longer be available.)

Multiple drawings (more than one drawing) are permitted prohibited

(If multiple drawings are permitted, partial drawings must be permitted, and the unused balance of the Letter of Credit after each draw will remain available until the expiration date stipulated above. Any amount drawn shall not be subject to reinstatement.)

5. The Letter of Credit is to be issued for one of the following purposes (check one box):

- Assist in facilitating residential housing finance Assist in facilitating community lending
 Assist with asset/liability management Provide liquidity or other funding

6. The Applicant's underlying financial or contractual obligation is (check one box):

- to provide collateral for public unit deposits (PUDs)
 to issue a letter of credit or liquidity facility for taxable bonds
 to issue a letter of credit or liquidity facility for tax-exempt bonds
 other (**provide a detailed description of the project or transaction to be supported by the Letter of Credit and the anticipated role of the Bank's Letter of Credit and Member's Letter of Credit (if applicable) in the project or transaction**)

If the obligation relates to the issuance of bonds, provide a description of the terms of the bond transaction using the term sheet attached as Exhibit A to this application.

7. The Applicant is applying for a (check one box):

- Standby Letter of Credit (*supports PUDs and other direct Member obligations*)
 Confirming Letter of Credit (*supports Member letters of credit for bond and non-bond transactions*)

All applications requesting a Confirming Letter of Credit should include a draft of the Member's Letter of Credit that is being confirmed. A copy of the Member's final signed Letter of Credit will be required prior to the issuance of the Confirming Letter of Credit.

8. Funds under the Letter of Credit are available by drafts (in the form attached to the Letter of Credit) in accordance with the terms of the Letter of Credit. The primary contract between the undersigned and the Beneficiary shall set forth the specific events that give rise to the Beneficiary's rights to draw under the Letter of Credit, and the Bank shall have no obligation to determine the existence or extent of such rights. To be honored, drafts must be presented for payment on or before the expiration date stipulated in the Letter of Credit.

9. The Letter of Credit is:

- not transferable
- transferable with the prior written consent of the Bank
- transferable only to a substitute fiduciary or agent, pursuant to a trust, agency or similar document (*check this box only for bond transactions or approved transactions for which appropriate documentation has been provided to the Bank for review*)

10. Monthly Payment Date: _____ (insert a day of the month for monthly payments)

If no monthly payment date is provided above, the default will be the same day of the month on which the Letter of Credit expires. If the monthly payment date falls on a day that is not a business day, the payment date for that month will be the next succeeding business day, unless such day falls in the next calendar month, in which case the payment date will be the business day that precedes the day of the month selected for the monthly payment date.

11. The original Letter of Credit will be transmitted to the Beneficiary (unless special delivery instructions are provided below).

Optional special delivery instructions (complete only if the original Letter of Credit should not be transmitted to the Beneficiary at the address on the first page of this application):

12. Other special instructions (**optional**):

13. **Completed applications should be submitted to the Bank's Advances Operations department via email at advancesoperations@fhlbatl.com or fax at 404.888.5649.**

14. **Allow a minimum of three business days for the processing of an application for a Letter of Credit. If the Letter of Credit relates to a bond transaction or other transaction that is not standard for the Bank, additional time will be required.**

15. This application and the Letter of Credit issued hereunder shall be governed by the International Standby Practices 1998 (ISP98) unless otherwise expressly stated in the Letter of Credit.

16. **The Bank reserves the right to request updated financial information prior to issuing a Letter of Credit.**

Call 800.536.9650, ext. 8054 with any questions regarding this application.

NOTE: This application must be signed by an officer authorized by the Corporate Resolution and Signature Card on file with the Bank.

Name of Member: _____

By: _____

(Authorized Signature – See Note Above)

Name: _____

Title: _____

Phone Number: _____

Email Address: _____

If you would like the Bank to contact a person at the Member other than the authorized signatory with questions that may arise regarding this application, please provide the information requested below for an alternative contact person.

Please direct any questions regarding this application to:

Name of Primary Member Contact Person for Questions Regarding this Application
(if different from the authorized signatory above)

Phone Number: _____

Email Address: _____

This section is intended for FHLBank Atlanta's internal office use only.

Approved _____

EXHIBIT A
BOND TRANSACTION TERM SHEET

Bond Issuer: Name: _____
Description of Issuer's Business:

Address: _____
City: _____ State: _____

Description of Bonds: Description of Bonds (include the full name of the bonds being issued and series if applicable): _____

Trustee: Name: _____

Issue Size: \$ _____
(provide an estimate if the size of the issuance is currently unknown)

Expected Settlement Date: Settlement/Closing Date: _____
(provide an estimate if the date is currently unknown)

Maturity Date: Maturity Date for the Bonds: _____
(provide an estimate if the date is currently unknown)

Use of Proceeds: Describe the purpose of the transaction and how the proceeds will be used:

Company/Borrower: Provide the name and a brief description of any entity that will borrow funds from the Issuer for use in connection with projects, or for other purposes, described in the use of proceeds:

Letter of Credit Provider: Provide the name of the Federal Home Loan Bank of Atlanta member that will issue the direct-pay letter of credit: _____

Letter of Credit Beneficiary: Provide the name of the entity that will be the beneficiary of the letters of credit (such as the trustee referenced above): _____

New Issuance or Refunding/Reissuance: Indicate whether this bond transaction is a new issuance or a refunding of existing bonds: _____

Underwriter/Remarketing Agent: Name: _____

Other Key Transaction Terms: Describe any unique features of the transaction that are not otherwise described above: